

**Minutes of the
28th Annual General Meeting
of the TNCW**



**Minutes of the 28th AGM of the TNCW held on 9 March 2017 at
Tokai Community Church, Tokai Road, at 19.30**

Present

**Ian Basset - Chairman
Geoff Fox- Deputy Chairman
Liz Newdigate
Doreen Pears
Clive Hoard
Chris King
Graham Tait
Laura Burford
Barbara Stephenson
Chris Pool
Terry Simon
Linda Johnston – Secretary**

Special Guests

**Major General Jacobs – Wynberg Cluster SAPS
D/Capt. P.M. Alexander
Capt. E Jones
Const. D Pietersen
W/O L Voget
Lt Col June Cilliers
Brig. Mlenga
Cllr Penny East
Brendan Berry – ADT
Adam Pye – Premier Security**

Apologies Exco

Len Pears

Apologies Guests

**Karen Watkins – Constantiaberg Bulletin
Alicia Thornton – Tokai Library
Alan Down – BKM
Terry Reynolds
Rhona Adams – Constantia Hills NW**

Apologies Residents

**Janice Behr
The Fosters
The McMasters**

Eton and Janet Brown
Brian Brooks
Roy Leaver
Chad Smith

Members of Public Present As per attendance register – 130

#	Notes	Action
1	<p>Welcome – Ian Basset (Chairman)</p> <p>We have more than the 30 residents required for a quorum and I declare the meeting officially open.</p> <p>I would like to welcome you all here this evening to the 28th AGM of the TNCW and thank you for attending.</p> <p>A special welcome to our invited guests who include – Major General Jacobs – Wynberg Cluster SAPS D/Capt. P.M. Alexander Brig. Mlenga Capt. E Jones Const. D Pietersen W/O L Voget Lt Col June Cilliers Cllr Penny East Brendan Berry – ADT Adam Pye – Premier Security Nicky Schmidt of Parkscape</p> <p>Other neighbourhood watch representatives, our patrollers who help keep Tokai safe. Our members and any other guests present – welcome to you all.</p>	
2	<p>Apologies – as above</p>	
3	<p>Acceptance of the Minutes of the 2016 AGM</p> <p>The Minutes of the AGM held on 17 March 2016 have been posted on the TNCW website.</p> <p>Can we accept them as read? Do we have a proposer and seconder please? Proposer: Geoff Fox. Seconder: Laura Burford.</p>	
4	<p>Consideration and Approval of the Financial Report ended 31 December 2016</p> <p>At last AGM we voted to change our financial year (March to December) to include January and February of the previous financial year, to make a full calendar year, which will make it easier to compare annual finances.</p> <p>Liz then presented the finance report in detail which showed a total income of</p>	

R128,401.34 with total expenses of R124,408.17. A Profit of R3771 resulted. This Financial report was accepted by the meeting.

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Chairman's Report

Firstly, thank you to the Committee for their support. Without the dedication of the team, we would not have been able to achieve all that we have over the past year. I really appreciate it.

I also want to introduce the unsung heroes, who use their own time and resources for the good of the Tokai community.

Geoff Fox, the deputy Chairman, who looks after Incidents and the Cameras – I don't know where he gets the time.

Also, a massive thank you to Wendy van der Niet, our Secretary for over eight years, who stood down at the end of 2016. Welcome to Linda Johnston, the new Secretary. Liz, thanks for looking after the Treasury side and getting the finances to where they are, and for putting them onto Pastel. Also for putting us into a position where we shall shortly be able to send out membership invoices to all residents.

Len and Doreen Pears, who manage the Operations side and organize patrols, special ops patrols, do clean-ups, which is quite a tedious job getting the troops out. Thanks for all your dedication.

Clive Hoard – Membership. It's amazing when looking at the database to see everything up to date and current. Thanks for all the hard work.

Other unsung heroes are: Laura. Looking after the WhatsApp groups, when I see some of the abuse you take from people in Tokai, I don't know how you do it. Thanks also to Nicky, PR/Marketing/Communications.

Chris King, a zone manager who looks after the patrol kits and radios.

Chris Pool, Zone G manager, who does the patroller training.

Rob van Niekerk Zone E manager, Terry Simon, Zone G manager and Barbara Stephenson from Forest Glade zone.

Hylton Connacher, whose role as Patrol Manager and patroller admin such as getting the ADT cards etc., is also a massive task.

In the background we have Paul Human who does the TNCW crime stats.

All in all, quite a big team who keep TNCW operational.

Members who stepped down last year – Marco Gilissen and Rafe Nussey
Graham was belatedly thanked, our Webmaster, organizer of the Wednesday walk and responsible for many, many other jobs.

We also extend our thanks to our neighbouring watches, Kirstenhof, Constantia Hills, Nova Constantia and BKM. And also to Kirstenhof SAPS for their ongoing support.

Also, thanks to our various service providers, ADT and Premier. It's great that you team up with our guys in the Constantia valley in response to incidents.

Also a massive thank you to Chris Hobbis and Wayne Paverd of I-Track. I-Track is the software system that we use for our cameras. We are lucky to have Chris living in Tokai, together with Wayne and they form part of our cameras sub-committee. Chris, please pass our thanks on to Wayne.

Our final thanks to Tokai Community Church for the use of their facilities for the AGM and also for the public meetings held during the year. Thanks also to the Tokai Library for letting us use the little room for the TNCW office to hold open days on the first Saturday of the month.

Successes achieved in the past year:

Our objective is plain and simple, to reduce crime in Tokai. The Committee and I have a simple philosophy: if it ticks 3 boxes, it's probably worth doing. Number one – does it work for the Tokai community? Number two – does it work for the greater Constantia valley. Number three – does it work for the City?

- The number of incidents in 2016 has dropped dramatically and Geoff will go over this in more detail in his presentation. This is due to effective patrolling, led by Len and Doreen, the patrolling special ops, the camera alerts that are being acted on by CVIC and the greater LPR user group. Our WhatsApp groups – by using these groups I think we are able to get to perpetrators and incidents a lot quicker than in the past. So it's a combination of all these that is effective in driving crime down in Tokai.
- The WhatsApp groups are an extremely effective method of communication, however, the continuous abuse on the Alert groups on non-crime related issues is a massive problem. We have a WhatsApp policy and we are going to be enforcing this. In the next week or two an email will be sent out about this. Laura, as the Social Media manager, has been instructed to remove the guilty parties, and if she receives abuse, they will be sent to the Chairman for a little chat. The problem with the Alert groups is that if they continually go off with non-crime related messages, we all know what we do – we remove ourselves from the group, or mute our cellphones. Then if something does go down, the poor person does not get the response they might have expected.
- We also received our accreditation from DOCS the Department of Community Safety. We attended the SAPS award function and received the Certificate of Appreciation for Support towards improved service delivery in the Kirstenhof Policing Area, from Lt/Colonel June Cilliers, station commander, Kirstenhof.
- We did numerous special ops and clean-ups around Tokai.
- Updating the membership database and the creation of all our members on

our financial system so as to be able to issue them with renewal notices.

- The accounting records have been set up on a new system, many thanks to Liz.
- TNCW ads which are a success and have been well accepted by the business community and we thank them for their continued support. Thanks to Nicky.
 - Our integration back into the CVWA CVIC who monitor and action them.

Disappointments

- The number of residents who are not members is a problem because they are not getting information w.r.t. crime incidents etc. and we cannot warn people and in fact are only serving about 50% of the Tokai base.
- Another big issue is with our resources such as the cameras and radios. Our radio situation is being looked at because this resource is not being used effectively in the way that it should, with regard to the radios that are issued.

Looking at the Future

- We need to patrol more – we need to be the eyes and ears but are not to take the law into our own hands. When something goes down, we alert the authorities who know how to handle it, whether it is Law Enforcement or SAPS.
- We need to recruit new patrollers, revive dormant patrollers and increase patrol hours.
- The more visible we are, the less opportunity a perpetrator has who will then move on to another area.
- Big drive at the moment is the integration of the LPR cameras into a greater, wider Metro/Cape Town-wide system. The benefit of this is knowing where vehicles coming through Tokai are going, after having caused events in other areas. It is very gratifying when these perpetrators are taken down. As much as we would like to notify residents when this happens, it is impossible for us to give out this information because (1) this might end up on social media like Facebook and (2) it will impact on SAPS' investigation. When we tell you that tremendous successes are happening, for instance crowbar gangs are being taken down, car numbers are being recognized etc. you can be assured that the camera system is working very well indeed. But we avoid publicizing this especially from a TNCW perspective. This has been requested by SAPS as well.
- Funding is going to be more and more of an issue, we are going to have to look at a debit order system to get monthly money in, so we have Annuity income. The camera system costs a lot of money to maintain. Some of the installations are coming up to their 5th year. We've spent a lot of money this year, R92000 and we've had to replace some cameras. This is going to

escalate as we must install more cameras, especially into areas which are not covered, as well as replacing some older cameras.

6 Crime Statistics and Camera Update - Geoff Fox

See Crime stats presentation on website. Salient points of PowerPoint presentation: Looking at the last three years of incidents as reported to TNCW, 2014 and 2015 were quite consistent, but in 2016 there was a 40% reduction in incidents. In Jan

and Feb of 2017 there were 18 incidents. The most prevalent day is a Monday, and the most prevalent time was between midnight and 6am.

There has not been a crowbar incident in Tokai for a long time.

Cameras: There are 18 cameras up and running in Tokai. There is a combination of LPR cameras and overview cameras. These are great for doing post-event reviews. We are in the process of relocating some cameras – in terms of city council regulations no cameras are allowed on the city's lampposts. We have moved 2 sets of cameras from the bottom of Tokai road on to residents' properties. We are also looking at improving camera locations. At present all entrances and exits are covered except Dennedal West. As soon as we have the necessary funds we will install cameras there.

Another success: recently a cyclist was knocked down in Tokai Road at 3.30pm on a Sunday in a hit and run. TNCW was asked to help ID the vehicle. We did so and handed this info to SAPS. The perpetrator has now been charged with reckless driving and leaving the scene of an accident. So, the cameras are doing more than capturing criminals.

We are actively involved with other neighbourhood watches across the greater Peninsula and are working closely with Metro police in terms of the cameras. There are currently over 500 cameras all over the Peninsula, from Franschoek to Fish Hoek, Hout Bay, the Atlantic coast and out to Table View. Finally – we still need money to invest in the cameras.

7 Election of Committee Members – Ian Basset

All the current members of the Management committee have indicated their willingness to stand for another year. A call for any nominations – none.

As there are no more nominations, a motion proposed that the new committee be accepted.

Proposed: Mr. Price

Seconded: Mr. Marais.

8 Guest Speaker

General Jacobs, the Cluster Commander of Wynberg was called upon to share his ideas, thoughts and some interesting information:

He gave an overview of the scope of the services in Wynberg Cluster which is a

large area extending over the mountain to Hout Bay including a part of the Table Mt chain of mountains.

He described the various types of crime such as that linked to social dynamics e.g. assaults and substance abuse, situational crime such as petty theft, organized gang-related crime in areas like Ocean View and Hout Bay, crime vs the State e.g. student protests, system/design crime such as taxi problems.

Categories of police roles and responsibilities: Need staff at the front desks for standard services e.g. certification of documents and firearm licences. Public space policing services e.g. public events, compelled by SASRIA. Lastly investigations and crime prevention. There are 52 schools in the cluster, but not all incidents here are being reported. Drug use is high at high schools. Improvements are necessary here. Human Resources: 1088 staff members and 273 vehicles.

Partnership policing – working with Community Police Forums is a commitment. The Police Act states that there must be community policing forums that will both monitor and work in partnership with the police. LPR cameras and CCTV cameras are helping greatly with policing. Crime is combatted through integrated policing. The partnership consists of the government, the police, the community and the individual. All work together, in a combined, multi-faceted manner.

General Jacobs then answered questions from the floor:

1. Helicopters available – there are 4 in CT area
2. Why police do not always respond to calls from neighbourhood watches? Gen Jacobs said the police do not have enough capacity to respond to every call. Other matters divert their resources e.g. Blue Route Mall has 3-4 shoplifters every day. Each shoplifter takes 40 minutes to process. If the malls could bring the individuals to the police station, this would free up officers for other work. Police have to decide what complaints to respond to and what not to. It is a work in progress.
3. Why are there vacancies at police stations? Gen Jacobs said staff are moved around between police stations and it is a matter of redistribution policies, not budget constraints.

The Chairman thanked Gen Jacobs for his talk, which was his first presentation to a neighbourhood watch in the Constantia Valley.

9 General - Questions from the Floor

Resident – Suggested that there seem to be two separate groups in Tokai not co-operating.

Ian Basset replied. He said that the Lower Tokai forest is not in TNCW's precinct however TNCW works with SANParks w.r.t. security in and adjacent to the forest, but the big issue with SANParks is their resources, which are stretched. Where Parkscape is concerned, TNCW takes a neutral position. TNCW has defined boundaries – we do not even have time to get enough patrollers out in Tokai itself,

	<p>without having the responsibility of patrolling the forest. Any incidents reported are escalated to SANParks.</p> <p>Roxanne Vlasiu – Proposed that the TRA – which has a substantial amount of money – donate funds to TNCW towards the camera installations. Received approval and clapping from audience.</p> <p>Resident – Does the new Tokai Estate play a part in TNCW? Geoff Fox replied – No, they have their own internal security. Steenberg Estate are co-operating with TNCW by housing the camera server.</p> <p>10 Ian Basset thanked Brig. Mlenga, Deputy Cluster Commander of Wynberg, for attending the AGM. He also thanked the Guest Speaker Gen Jacobs, invited guests and residents. He closed the meeting and invited everyone to stay for tea and snacks.</p> <p>11 Cllr. Penny East proposed a vote of thanks to the Chairman and everyone who participates in the running of the TNCW.</p> <p>Meeting ended at 9.15pm</p>	
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Approved by all committee members present at meeting on 22nd March 2018

Signed by chairperson